**REGULAR MEETING MINUTES**

**HOUGHTON TOWNSHIP BOARD**

**Monday, January 18th, 2021**

**Zoom Meeting**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Jim Vivian called the regular meeting to order at 6:02 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:**  Supervisor Jim Vivian, Clerk Carol Treganowan, Treasurer Mary Long and Trustees Marjie Marshall and Kathy McEvers.

**GUEST PRESENT:**  Mark Bonenfant, Steve Kline, Mel and Carol Jones, Rodger Kershner, Dan Steck, Stephanie Tepkasetkul, and Melissa Davis

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

* Approve minutes of December 21, 2020 regular meeting.
* Accept financial reports – treasurer and clerk
* Approve payment of bills for all funds – General Fund (Ch #5296 – 5313: $4605.33)

Water Fund (Ch #1565-1569: $761.61) Park Fund (No activity)

Cemetery Fund (No activity) Bridge Fund - (No activity)

* Adopt agenda for tonight’s meeting
* Motion by Kathy, seconded by Carol, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR/BOARD OF REVIEW**

* Motion by Marjie, second by Mary to approve the meeting dates of March 2 @ 11:00a (organizational), and March 8 @ 3p-9p (public), March 10 @ 9a-3p (public). Motion passed unanimously.
* Mark noted that these meetings will be held in person at the Township Hall.

**BUDGET AMMENDMENTS**

* Motion by Mary, seconded by Kathy, to increase the 751 Parks & Rec Line of the General Fund by $135, from $3650 to $3785. Motion passed unanimously.
* Motion by Kathy, seconded by Carol, to increase the 191 Election Line of the General Fund by $355, from

$2655 to $3010. Motion passed unanimously.

* Motion by Carol, seconded by Kathy, to increase the Repairs and Maintenance of the Water Fund by $10,

from $8400 to $8410. Motion passed unanimously.

* Motion by Marjie, seconded by Kathy, to increase the Utilities Line by $100, from $900 to $1000.Motion passed unanimously.

**OLD BUSINESS-**

* The Water Department Ordinance will be reviewed in January.
* Motion by Kathy, seconded by Carol, to forgive the $30 maintenance fee for the Dyni residence, which has been demolished. Motion passed unanimously.
* Park Advisory Board will meet soon to discuss the proposed park ordinance, and to discuss day to day operations.
* Motion by Mary, seconded by Carol, to adopt ordinance #2021-1 granting UPPCO a Franchise Agreement to conduct business in Houghton Township, see attached. Motion passed unanimously.

**NEW BUSINESS –**

* The Board accepted the resignations of Marjie Marshall as Trustee, Carol Treganowan as Clerk, and Carol Jones as Deputy Clerk as of January 31st, 2021.
* Motion by Kathy, seconded by Carol, to appoint Carol Treganowan as Trustee with term to begin February 1st, 2021.
* Motion by Kathy, seconded by Carol, to appoint Marjie Marshall as Clerk with term to begin February 1st, 2021.
* Motion by Mary, seconded by Carol, for the Deputy Clerk wage to be $15 per hour as of February 1st, 2021, replacing the monthly $525 salary. The $525 monthly salary will be applied to the Clerk position. Clerical work done by Marjie Marshall until February 1st will be compensated at $15 per hour. Motion passed unanimously.

**PUBLIC COMMENT-**

* Melissa Davis presented information about renewable energy resources. She can be contacted at [melissa@newpowertour.com](mailto:melissa@newpowertour.com)

Meeting adjourned at 7:40 p.m.

Next regular meeting – Monday, February 15th, 2021 at 6 p.m.

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Carol Jones, Deputy Clerk

Houghton Township CERTIFICATION

I, the undersigned, Carol Jones, the appointed Deputy Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 18th day of January, 2021.

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Carol Jones, Deputy Clerk, Houghton Township